

Information Technology Resource Management Council (ITRMC)
Idaho Geospatial Committee
April 17, 2008 Meeting Minutes
(Approved August 21, 2008)

The April 17, 2008, meeting of the Idaho Geospatial Committee (IGC) was held in the Idaho State Tax Commission, Room 1CR5, 800 Park Boulevard, Boise Idaho.

ATTENDANCE

Members/Designate(s) Present:

Nick Nydegger, *Chair*, Idaho Military Division
Gail Ewart, Office of the CIO
Chris Clay, Idaho Department of Lands
Nancy Glenn, Idaho State University
Frank Roberts, Coeur d'Alene Tribe
Jim Szpara, Idaho Department of Environmental Quality
Scott Van Hoff, U.S. Geological Survey (via phone)

Designate(s) –

Michele Porter, USDI Bureau of Reclamation
(for Cindy Lou McDonald, USDI Bureau of Land Management)
Bruce Godfrey, INSIDE Idaho (via Phone)
(for Gail Eckwright,, INSIDE Idaho, University of Idaho Library)
Joe Johns, Kootenai County (via Phone)
(for Mike McDowell, Kootenai County)

Others Present:

Wilma Robertson, Idaho Department of Water Resources
Rob Sosnowski, Idaho Transportation Department
Tom Marks, Idaho Transportation Department
Cargie Aitchison, Idaho Transportation Department
Anne Kawalec, Ada County Assessor's Office
Bob Smith, Office of the CIO
Walt Bulawa, Idaho State Tax Commission
Jeff Servatius, Idaho State Tax Commission
Bill Masters, Resource Data Inc.
Angela Vanderpaas, Clearwater County (via phone)
Kevin Jones, Canyon County Development Services (via Phone)
Donna Pitzer, Bureau of Reclamation
Chandler Coleman, Independent Consultant

APPROVALS:

- February 28, 2008 IGC meeting minutes.

REPORTS, UPDATES, MAJOR DISCUSSION ITEMS

- Gail Ewart, Idaho Geospatial Information Officer and Nick Nydegger, Idaho Military Division, presented information on the 50 States Initiative Cooperative Assistance Program (CAP) Grant activities (<http://gis.idaho.gov/gio/stratplan.htm>).
 - Nick Nydegger introduced the activities that have been going on in the CAP Grant process. As discussed in the last meeting we would move forward and keep the committee informed. Activities toward the development of a Request for Quotation (RFQ) and the contractor selection process have been occurring.
 - Gail Ewart introduced the Executive Steering Committee (ESC) that is guiding the contractor selection process through the RFQ. Steering Committee members are Gail Ewart, Nick Nydegger, Scott Van Hoff, Anne Kawalec, Tony Morse, and Jacob Mundt.
 - The RFQ has been sent out. Committee members received a list of firms that received the RFQ.
 - Gail Ewart stated that they are actively recruiting a consultant. The selection process does not have to follow RFP guidelines. All consultant applications are due by April 28, 2008.
 - Gail Ewart announced they want a consultant in place and have all six State Stakeholder meetings conducted within the first three weeks of June, 2008.
 - Chris Clay initiated a discussion of how we will market or advertise the upcoming stakeholder meetings. A conversation on ideas to get the word out followed. There will be 6 stakeholder meeting sites across the State.
 - Gail responded that we will get the word out through the geotech list server. Wilma Robertson suggested a notification link on INSIDE Idaho. Angela Vanderpaas suggested adding to the May regional URISA newsletter.
 - Bruce Godfrey, INSIDE Idaho, will advertise the stakeholder meetings on the INSIDE Idaho website.
 - Angela Vanderpaas will also advertise in the May newsletter.
 - Gail Ewart announced that they have installed a GEO Wiki with a similar look to Wikipedia and welcomed any feedback or expertise in regards to the GEO Wiki.

- Gail Ewart, Idaho Geospatial Information Officer, presented information on the Legislative Session.
 - Gail Ewart announced that the Bill containing the Integrated Property Records System was passed by the Legislature (<http://www3.state.id.us/oasis/S1435.html>).
 - Gail Ewart announced that the Legislature passed an amendment to accommodate the Idaho Transportation Department with the transfer of information.
 - Bob Smith explained the process he is using to gather and store quality information for about 4000 property records. A system interface is called Facilities Finder. The system will evolve to encompass facilities, parcels and multiple data stewards writing to a common database.
 - Gail Ewart stated they will be working with the Idaho Department of Lands to ensure a smooth transition process.
 - Rob Sosnowski has coded a program that can do shapes from meets and bounds or property descriptions. He will make this available on request.

- Gail Ewart, Idaho Geospatial Information Officer facilitated discussion concerning the Proposed Framework.

- Gail Ewart reiterated that the handout is only a draft and ask for ideas for elements that may need to add to the Framework (<http://gis.idaho.gov/framework/IdahoFramework0508.pdf>).
 - Gail Ewart mentioned that any idea for information that needs capturing is encouraged.
 - Gail Ewart stated we are focusing on “core framework.”
 - Gail Ewart reiterated that working with Public Safety is essential. Other datasets discussed included E911, weather, streets and addressing, government units and political boundaries.
 - Nick Nydegger stated that the Framework would be a part of the Business Plan.
- Imagery Technical Working Group
- Anne Kawalec, Ada County Assessor’s Office, presented information on the Imagery Working Group including a recent survey of data users (<http://gis.idaho.gov/framework.htm>).
 - The next imagery meeting will be held at the Idaho Water Center on May 7, 2008 from 10:00 a.m. to 12:00 p.m.
 - Nick Nydegger stated that greater than 85% of respondents want imagery and consider it critical base map information.
 - Nick Nydegger stated that there is currently a 3 year plan in place for the collection of imagery data through the NAIP program. Cooperative imagery acquisition will continue into the foreseeable future. This continual cooperative process needs a permanent funding model solution so we don’t start from scratch each cycle.
- Cadastral Technical Working Group
- Donna Pitzer, Bureau of Reclamation, and Gail Ewart, Idaho Geospatial Information Officer, provided an update on Height Modernization.
 - Rayce Ruiz is making progress in Height Modernization planning.
 - Idaho Transportation Department (ITD) may become the lead agency that this program critically needs.
 - A National Geodetic Survey grant will be available to apply for towards the end of the year.
 - The Cadastral Working Group has created two separate sub-groups to focus on Geographic Coordinate Database/Public Land Survey System (GCDB/PLSS) and Parcels (<http://gis.idaho.gov/framework.htm>).
 - The first meeting was held on March 21, 2008. The GCDB group met in the morning and the Parcel group met in the afternoon.
 - Both meetings had great attendance and provided many action items.
 - GCDB group concurred that a glossary of common terms needs to be created to facilitate communication between the professions involved.
 - The next meeting for the GCDB Group is on April 18, 2008 from 9:00 a.m. to 11:30 a.m. at the Bureau of Reclamation.
 - The next meeting for the Parcel group is on April 25, 2008 from 9:00 a.m. to 11:30 a.m. at the Bureau of Reclamation.
- Nick Nydegger, Chair, Idaho Military Division led a wrap-up discussion for the current meeting.
- Bruce Godfrey mentioned that ESRI cancelled their Introduction to ARC-GIS that was to be held at BSU because of lack of participation.

- Nick Nydegger and Gail Ewart encouraged participation in classes held at BSU.
- Meeting Adjourned 11:32 AM.