

Information Technology Resource Management Council (ITRMC)  
**Idaho Geospatial Committee**  
**August 21, 2008, Meeting Minutes**  
*(Approved October 16, 2008)*

The August 21, 2008, meeting of the Idaho Geospatial Committee (IGC) was held in the East Conference Room of the JRW Building, 700 W. State St., Boise, Idaho.

**ATTENDANCE**

**Members/Designate(s) Present:**

Nick Nydegger, *Chair*, Idaho Military Division  
Gail Ewart, Office of the CIO  
Dennis Hill, City of Pocatello  
Jim Szpara, Idaho Department of Environmental Quality  
Chris Clay, Idaho Department of Lands  
Gail Eckwright, INSIDE Idaho / University of Idaho Library (*via phone*)  
Frank Roberts, Coeur d'Alene Tribe (*via phone*)  
Mike McDowell, Kootenai County Assessor (*via phone*)  
*Designate(s) –*  
Donna Pitzer, USDI Bureau of Reclamation  
*(for Cindy Lou McDonald, USDI Bureau of Land Management)*

**Others Present:**

Jeff Servatius, Idaho State Tax Commission  
Walt Bulawa, Idaho State Tax Commission  
Bryant Ralston, ESRI  
Margie Wilkins, Idaho Department of Water Resources  
Wilma Robertson, Idaho Department of Water Resources  
Keith Weber, Idaho State University (*via phone*)  
Bruce Godfrey, INSIDE Idaho / University of Idaho Library (*via phone*)

**APPROVALS:**

- April 17, 2008, IGC meeting minutes  
([http://idaho.gov/itrmc/committees/igc/minutes/2008/20080417\\_IGC\\_minutes.pdf](http://idaho.gov/itrmc/committees/igc/minutes/2008/20080417_IGC_minutes.pdf))

**REPORTS, UPDATES, MAJOR DISCUSSION ITEMS**

- The April 17, 2008, committee meeting minutes were reviewed and accepted with one change on page two; State Tax Commission should be State Department of Lands.
- The June 19, 2008 committee meeting minutes were reviewed. Current changes will be made to the minutes and they will be sent out by email for review. Comments or acceptance of the minutes is due back before 29 August, 2008.
- Cooperative Assistance Program (CAP) Grant – 50 States Initiative
  - Nick Nydegger introduced the ongoing activities since the last meeting.
    - We have completed three more stakeholder meetings across the state.
    - We have seen great participation from the geospatial community across the state, people want to participate.

- We have completed one executive session.
- The first drafts of the Strategic Plan have just arrived. After some discussion, it was decided the draft will be immediately distributed to committee members for review prior to sending out to the community at large.
- Donna Pitzer remarked the federal groups were participating in the survey sent out as part of this project.
- It was noted that we will call for the committee member's input to complete the document.
- It was noted a contract interim report on this CAP project is due to the USGS next month.
- Gail Ewart will present the document at the National States Geographic Information Council (NSGIC) meeting September 7<sup>th</sup>, 2008.
- The final Strategic Plan is on track for presentation to the ITRMC at their December meeting for their review and approval.
- Gail Ewart stated the Business Plan document is already under way
- It was noted a total of 110 participants attended the regional stakeholder meetings.
- It was noted a total of 35 survey forms were received.
- Height Modernization
  - Nick Nydegger introduced activities and noted the importance of this program to the future of the State of Idaho.
  - Donna Pitzer provided detailed activity information.
    - We are trying to capture a federal grant from NOAA/NGS to facilitate moving the program forward.
    - A letter of intent to apply for a grant was submitted and accepted at the end of July. We were encouraged to apply. It was noted not all states were encouraged to apply.
    - Full grant proposal is due on September 2, 2008.
    - Rayce Ruiz is working on the grant proposal forms for submission through the Grants.gov website. This site is the entry point for all federal grants.
    - Keith Weber is working on management person-hours, administrative cost estimates for the grant proposal.
    - The executive summary portion is now complete. Now they are working on the narrative.
    - Not sure on the exact grant amount but will be 75k or better.
    - We have a letter of support in the packet.
- Cadastral Reference
  - Donna Pitzer provided detailed activity information.
    - Donna Pitzer noted a consultant from Premier Data, Bob Johnson, recently presented information on how the Bureau of Land management, Geographic Coordinate Database (GCDB) is enhanced and corrected in Montana. Private survey data are contributed to the updating of the GCDB.
    - Bob Ader / Bob Johnson may have 35K to assist Idaho in this regard. Bob Ader will work closely with the State Office of the BLM.
    - The first step is for Bob Johnson to create a reliability map from the flat files to get a handle on the problem areas.
    - Bob Ader thought that would be enough to execute a pilot project.
    - Dennis Hill noted that many cities have already done this assessment.
    - Donna Pitzer and the parcel group will do a presentation at the County Assessor Association meeting next week.

- Walt Bulawa is working on a county level map and noted many inconsistencies between county boundaries and the Public Land Surevey System (PLSS).
- Donna Pitzer noted the federal agencies are required to use the GCDB.
- Walt noted that within the Bannock, Bingham, Fort Hall Areas the difference in the data sets was about 400 feet.
- Gail Ewart stated a formal government unit technical working group (TWG) could look at county boundaries.
- Bryant Ralston noted that in Montana, state monies are being contributed to the BLM to assist in the integration of updated data into the GCDB. Montana has a statewide cadastral layer with complex user dependencies. They are not trying to coordinate updates to minimize impacts to the community of users.
- Jeff Servatius noted that most cities have tighter control or more accurate data than the GCDB.

➤ Parcels

- Cadastral / Parcel TWG will present to the County Assessors Association meeting next Tuesday the 26 August, 2008.
- Jeff Servatius reported on the survey forms that were sent out to each county asking how they reference their data. He has about half the forms back. Was hoping to see more detailed information returned.
- The goal here is the creation of a statewide parcel layer. Jeff Servatius may present the survey information at the County Assessors Association meeting.
- Donna Pitzer noted that we really need the Assessor's group to get this layer of data together. They are a critical component.
- We will team with the assessors to meet common goals.
- Dennis Hill noted we would need to get with the County Clerks also.
- Mike McDowell noted:
  - Idaho Association of Counties will have 6 district meetings; we could get the word to those folks easily there.
  - Idaho Association of Counties meeting occurring the 3<sup>rd</sup> week of September in Idaho Falls. Another meeting is scheduled for February 2009 in Boise.
- Gail Ewart noted we need to engage the counties and begin a cooperative relationship with the assessors before looking for money through the tax base.
- Mike McDowell noted some concerns in how to make a statewide parcel layer relevant to each individual county. We noted Wildland Fire Assessment, Epidemic Assessment, Invasive species assessment.
- Mike McDowell will preview the presentation to be given to the Assessors group and provide feedback from an assessor's viewpoint. Mike McDowell noted what moved him is the idea of efficiency in the use of the data where we don't have to re-create data to meet other needs.
- Dennis Hill noted that the 2010 Census Local Update of Census Addresses (LUCA) process, households/parcels data are important to this effort, we could save time and money by providing good data here.

➤ 2009 NAIP Imagery Consortium

- Gail Ewart and the Imagery TWG are dialing for dollars calling potential contributors.
- Currently have 10k in the bank, another 115k promised. Have 5 entities with unspecified contribution amounts. Goal is 300k at this time.
- Tentative partners at this time: Department of Administration, Idaho Department of Lands, Idaho Military Division, Idaho Department of Agriculture, Idaho Transportation

Department, Idaho Department of Water Resources, Idaho Department of Environmental Quality, Idaho Department of Fish and Game, City of Pocatello, Idaho State University, BYU Idaho.

- Goal is to have commitments by 31 December, 2008. Funds will begin dispersal by September 30, 2009.
- We will obtain 1m, true color, leaf on imagery along with the infrared band.
- Gail Ewart will present the Imagery Consortium to the ITRMC committee next week.
- Gail Ewart noted that you must submit information to the ITRMC advisory council to get it on the ITRMC agenda.
- Gail Ewart noted she has a calling script to help in the solicitation.
- Gail Ewart noted they have an information document they send out explaining the consortium and the fund request; you can email her to get a copy.
- Chris Clay noted the transfer of funds through the MOU with the capability of holding monies from year to year.

➤ Local Activity Reports

- Water resources – Statewide Watershed Hydrology layer is complete. Like the Hydrology layer the USGS and Idaho Department of Water Resources are trying to establish stewardship with Idaho. Stewardship will probably reside with Idaho Department of Water Resources.
- Dennis Hill – County-wide centerline file now complete for Bannock County. They are actively participating in the Idaho roads project. ISU is helping to facilitate the completion of the data and the interaction with the roads project using a versioned geodatabase. The state centerline file with their integrated data will help serve county government and E911. They may use to analyze ways to save fuel.
- Dennis Hill noted HAZUS training is in order.
- Gail noted upcoming Idaho Geospatial Forum.
- Dennis Hill talked about GIS day activities in Pocatello and at Idaho State University. There will be a SE Idaho GIS users group meeting at that time. GIS day is November 19, 2008.
- Gail Ewart noted that the Census 2010 is beginning to ramp up. The Legislative Services Office is looking at re-districting work and an Ada County pilot project. Census goes directly to the counties.
- Gail Ewart noted a Category 7 CAP Grant opportunity is coming up.
- Frank Roberts noted we are still having problems with the phone line. This session noted someone dialing the phone, most likely from within the meeting site. The line may be shared within the building.

➤ The meeting adjourned at 11:31 am.